



CHECKLIST OF REQUIRED ITEMS & FORMS

1. Sun-N-Fun Admission Agreement
2. LIC 701 – Physician’s Report (Child’s Pre-Admission Health Evaluation)
Physician completes this form. Keep in mind that the TB test for children is required ONLY if risk factors are present. Please fill in immunizations or attach copy of record.
3. LIC 702 – Child’s Pre-Admission Health History – Parent’s Report
Parent completes this form
4. LIC 503 – Health Screening Report – Facility Personnel
Parent(s) working at the school need to have physical clearance (health screening) & TB test on file.
5. LIC 700 – Identification and Emergency Information
Be sure to include medical plan and number information in the designated spot.
6. LIC 627 – Consent for Emergency Medical Treatment
Complete both copies.
7. LIC 613A – Personal Rights
Keep TOP portion and attach bottom portion to the packet.
8. LIC 995 – Notification of Parents’ Rights
Keep TOP portion and attach bottom portion to the packet.
9. Sun-N-Fun Child History Questionnaire
10. Sun-N-Fun Sunscreen Permission Form
11. Sun-N-Fun Agreement to Post Personal Information
12. Sun-N-Fun Earthquake/Emergency Kit Supply List
13. Sun-N-Fun Emergency Cards
Complete TWO cards with current information.
14. Sun-N-Fun Specifics
15. Sun-N-Fun T-shirt Request Form
16. Bicycle Helmet
17. Two Photos of your Child and One Family Picture
Child’s photos are for their cubby and the family picture is for the family frame.



ADMISSION AGREEMENT

I have read and agree to be bound by the By-Laws and the Standing Rules of Sun-N-Fun Creative Playgroup

I understand that the required duties of the adult members of Sun-N-Fun Creative Playgroup include:

- Working from 8:30 AM until 1:00 PM at school on scheduled work days.
- Attendance at monthly parent meetings.
- Participation in school fundraisers:
 - MANDATORY: Auction, Holiday Greens/See Candy Sales
 - OPTIONAL: Other fundraisers (e.g. jewelry party, restaurant night, etc.) presented by Ways & Means Committee.
- Working an equivalent of two hours at each of the two assigned major cleaning days per year (times and dates to be announced).
- Fulfilling my assigned parent job.

I agree to abide by all health standards of the school.

I agree to pay an \$88.00 non-refundable registration deposit.

I agree to make the monthly tuition payments by the 1st of the month and no later than the 10th of the month. If tuition is received after the 10th there will be a \$15 fee. Tuition is \$165.00 per month – Junior Class and \$210 per month – Senior Class

Signature of Member

Date

Signature of Chair of Parents/ Director

Date



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CHILD HISTORY QUESTIONNAIRE

Child's name _____

Birthdate _____ Age _____

Mother's name _____

Mother's Occupation _____

Father's name _____

Father's Occupation _____

Siblings: Name _____ Age _____

Name _____ Age _____

Name _____ Age _____

Other adults living in the home _____

Pets (list types and names) _____

Describe any allergies and/or health issues _____

What school or group experience, if any has your child had (neighborhood, playgroups)

and for how long? _____

Favorite play activities _____

Describe any fears _____

How can Sun-N-Fun meet your child's needs and your needs as a parent? _____

Does either parent or nearby relative have any training or talents that might enrich the children's experience at school (music, art, dance, gardening, etc.)? _____

Does either parent work in a nearby setting that would be educational for the children to visit? Please describe. _____



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SUNSCREEN UTILIZATION PERMISSION FORM

We encourage you to prepare your child for outdoor play by applying sunscreen prior to their arrival at school. In the event that it becomes necessary to apply sunscreen, we need a consent form on file.

As the parent or guardian of _____, I give my permission for the staff at Sun-N-Fun Creative Playgroup to apply a sunscreen product of SPF 15 or higher to my child, as specified below, when he or she will be involved in outdoor activities especially during the months of April through September. I understand that sunscreen may be applied to exposed skin, including, but not limited to the face, tops of ears, nose, bare shoulders, arms and legs. Additionally, I have indicated below my directives regarding the type and application of sunscreen.

_____ Yes, the staff at Sun-N-Fun may use the sunscreen of their choice, in keeping with applicable federal and state standards.

_____ No, the staff at Sun-N-Fun may NOT apply sunscreen to my child.

_____ For medical or other reasons, please do not apply sunscreen to the following areas of my child's body _____

Signature _____ Date _____



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AGREEMENT TO POST PERSONAL INFORMATION

At Sun-N-Fun, we post our Membership Roster to which we add the names of parents, children, addresses, phone numbers, child's birthdate, days attending school and e-mail addresses. We need your consent in order to post this information.

_____ Yes, I agree to have the above-mentioned personal information printed and posted in the Sun-N-Fun Membership Roster.

_____ No, I do not want our personal information posted.

Signature _____ Date _____

Please complete the following information to be added to the roster. (Chair of Parents will give this information to the Secretary).

Name of Child: _____

Birthdate: _____

Address: _____

Home Phone Number: _____

Cell Phone Number: _____

Names of Parents: _____

E-Mail Address: _____



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EARTHQUAKE/EMERGENCY KIT SUPPLY LIST

Items for your child are to be placed in one or two plastic “Ziploc” bag(s), clearly marked with your child’s name and date. Kits must be submitted before the first day of school.

Please make sure your food items are NUT FREE (unless advised otherwise)

RECOMMENDED ITEMS

- 2 8 oz canned fruit juice with pop-top and/or 8 oz water bottles
- 2 4.5 oz canned fruit with pop-top
- 2 3 oz canned tuna or other canned meat with pop-top
- 2 Cracker type snack packages
- 2 “Nutri-grain” type cereal bars
- 2 Plastic spoons
- 1 Package of tissues
- 6 Individually wrapped towelets or baby wipes
- 1 Miniature flashlight with batteries wrapped separately (optional)
- 1 Solar blanket (optional)
- 1 Comforting note from home including a family picture

Sun-N-Fun Emergency Card	Out of state friends/relatives for emergencies:
	1)
Child Name:	2)
Parent Names:	
Address:	Pick-up List (Name & Phone #)
Home Phone:	<i>Add more on reverse if needed</i>
Work Phone:	1)
Cell Phone (1):	2)
Cell Phone (2):	3)
	4)
Emergency Contacts (Name & Phone #)	5)
1)	6)
2)	
3)	Physicians Name:
4)	Phone #:
5)	Medications or Allergies:
6)	
	Date Updated:

Sun-N-Fun Emergency Card	Out of state friends/relatives for emergencies:
	1)
Child Name:	2)
Parent Names:	
Address:	Pick-up List (Name & Phone #)
Home Phone:	<i>Add more on reverse if needed</i>
Work Phone:	1)
Cell Phone (1):	2)
Cell Phone (2):	3)
	4)
Emergency Contacts (Name & Phone #)	5)
1)	6)
2)	
3)	Physicians Name:
4)	Phone #:
5)	Medications or Allergies:
6)	
	Date Updated:



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SUN-N-FUN SPECIFICS

Address: 343 12th Street, Seal Beach, CA 90740

Mailing Address: P.O. Box 364, Seal Beach, CA 90740

Phone: (562) 430-4384

E-Mail: sunfuncreativeplaygroup@gmail.com

Website: snfn.org Parent Pages Password: _____

Like us on Facebook @ www.facebook.com/sun-n-funcreativeplaygroup/

Follow us on Pinterest @ www.pinterest.com/snfplaygroup/

Review us on Yelp @ www.yelp.com/biz/sun-n-fun-creative-playgroup-seal-beach/

Sign up with Escrip: Group Name: Sun 'N Fun, Group ID # 136559819

Member of the California Association of Parent Participation Nursery Schools
DSS License #300600936

Donations are always welcome and help make our school a success.
Federal Tax ID# 95-2459246

My Childs School Days: _____

My Parent Job: _____

Parent Meetings Held: _____



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T-SHIRT REQUEST FORM

If you are the working parent, please wear your Sun-N-Fun T-shirt and clothes that are suitable for working in the classroom. In order to help children recognize working parents, all working parents are asked to wear a Sun-N-Fun T-shirt. If you do not want to buy one, there will be one available at school. If you wear it, you must clean it and return it on the next school day. Your child can wear their shirt on the days you work too.

All children and parents must be dressed in their Sun-N-Fun T-shirts for field trips.

Adult \$18, Children \$12

Adult size requested _____ Quantity _____ Sub Total _____

Child size requested _____ Quantity _____ Sub Total _____

Total amount to be paid to Sun-N-Fun Creative Playgroup _____